Carpet Accessory Trims (CAT) is part of the <u>COBA group</u>. This privacy notice explains how we use any personal information we collect about you when you use this website. Please read it carefully.

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What information do we collect about you?

We may collect information when you visit the website or purchase any products from the website but only if you voluntarily submit such information to us. This may include details such as your name, address, email address, telephone number, billing details and credit card information. There is no requirement for you to provide us with such information in order to use the website. However, if you decide to withhold certain information requested by us, you may not be able to visit all sections of the website or make purchases. Website usage information is collected using cookies.

How will we use this information about you?

We use information gathered on the website to enable us to provide you with access to all parts of the website and to process any orders you may make. If you provide information to this website, we will not sell, share, or rent your personal information to third parties (save as expressly stated below), but we may use it for our own purposes in order to:

- administer and run the website;
- fulfil orders for any goods or services, which we have agreed to supply;
- notify you of other CAT products and services.

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We will not disclose any information we gather from you on the website, but we may disclose information about you to other companies within the <u>COBA group</u>. Any information provided to these companies will be used by those companies only in accordance with the terms of this Privacy Notice.

Third party contractors may sometimes have limited access to information collected on the website in the course of providing products or services to us, for example, hosting and maintenance of the website, or credit card processors. This is strictly limited to information which is reasonably required by them to perform their duties. These third parties are at all times required to comply with the terms of this Privacy Notice and as such are prevented from using or disclosing any information for any purposes other than providing services to us.

We will use your information for the purposes described above, or as indicated to you when we request such information. You must "opt-in" and give us specific consent to use the information for any other purpose (for example, to allow us to send our marketing materials or electronic alerts).

In the event of a sale, merger or transfer or sale of us or any group company we reserve the right to transfer information to a third party who will be obliged to adhere to the terms of this Privacy Notice. Countries outside the European Economic Area do not always have strong data protection laws. However, we will always take steps to ensure that your information is used by third parties in accordance with this Privacy Notice.

Email Marketing and Telemarketing

We would like to send you information about products and services of ours and other companies in our group which may be of interest to you. If you have consented to receive marketing, you may opt out at a later date. You have a right at any time to stop us from contacting you for marketing purposes or giving your information to other members of the COBA group. If you no longer wish to be contacted for marketing purposes, please email marketing@coba.com.

Marketing Automation

This website uses a third-party marketing automation system called SharpSpring, which tracks the IP address of devices and networks used to access it. This in turn helps our sales and marketing teams provide more targeted content and a more tailored service for new and existing clients. If you submit your personal information via a form on our website, this additional information will be stored on a SharpSpring server. Click here for details of SharpSpring's own Privacy Policy.

Force24 Cookies & Tracking

This website uses a third-party marketing automation system called Force24. Force24 cookies are first-party cookies and are enabled at the point of cookie acceptance on this website. Details of the cookies can be found here. They allow us to understand our audience engagement thus allowing better optimisation of marketing activity.

The information stored by Force24 cookies remains anonymous until:

- Our website is visited via clicking from an email or SMS message, sent via the Force24 platform and cookies are accepted on the website.
- A user of the website completes a form containing email address from either your website or your Force24 landing pages.
- The Force24 cookies will remain on a device for 10 years unless they are deleted.

Other Tracking

We also use similar technologies including tracking pixels and link tracking to monitor your viewing activities.

Device & browser type and open statistics

All emails have a tracking pixel (a tiny invisible image) with a query string in the URL. Within the URL we have user details to identify who opened an email for statistical purposes.

Link Tracking

All links within emails and SMS messages sent from the Force24 platform contain a unique tracking reference, this reference help us identify who clicked an email for statistical purposes.

Access to your information and correction

If at any time you are concerned about or wish to enquire about information we hold about you, please contact the Data Privacy Controller, COBA International Ltd., Europark Industrial Estate, A5 Watling Street, Rugby, Warwickshire, CV23 OAL or email dataprivacy@coba.com. You are entitled to see the information held about you and you may ask us to make any necessary changes to ensure that it is accurate and kept up to date.

Cookies

Like most websites, this website sometimes makes use of browser "cookies" which are pieces of information which a website either transfers to your computer hard drive or stores temporarily in your computer's memory for record keeping purposes. We use cookies in order to allow us to monitor how you are using the website. Most browsers are initially set up to accept cookies. You can re-set your

browser to refuse cookies or to indicate when a cookie is being sent. However, if you decline to accept cookies, you may not be able to take advantage of or participate in certain features of this website. For more details about the cookies this website uses please visit the cookies page.

Advertisers and other third parties may use their own cookies when you click on adverts or links to their own site. This Privacy Notice does not govern the use of such third-party websites or advertisers.

Other websites

The website contains links to sites not owned or operated by COBA. We are not responsible for these websites, and you must read the privacy notices for each of these websites independently.

Changes to our Privacy Notice

We may amend this Privacy Notice from time to time. Please refer back to this page regularly. By using the website or any of our products, features, resources, or services on it you agree to be bound by the terms of this Privacy Notice.

How to contact us

Please contact us if you have any questions about this Privacy Notice or information, we hold about you:

- by email
- or write to us at Data Privacy Controller, COBA International Ltd., Europark Industrial Estate, A5 Watling Street, Rugby, Warwickshire, CV23 OAL.